

KENT SCHOOLS' FOOTBALL ASSOCIATION

KENT U11 SQUAD at ST OMER – JUNE 17/18 2023 RISK ASSESSMENT

Date of Assessment	MAY 2023 BASED ON PREVIOUS VISITS TO THE LOCATION.
Organisation	KENT SCHOOLS FOOTBALL ASSOCIATION
Age Group(s) of Festival/Tournament	UNDER 11
Venue address	STADE GASTON BONNETT, CHARLES DEGAULLE 62500 ST OMER FRANCE
Lead Organisation contact	PAUL JACKSON KENTSFA TEAM MANAGER
Designated Welfare Officer contact, as shared with parents and players	MICHAEL SPRINGETT KENTSFA CWO 07952 877942
Event lead for your Association (<i>emergency contact on the day for visiting teams</i>)	PAUL JACKSON KENTSFA TEAM MANAGER 07941 259757

ESFA CHILD WELFARE DOCUMENTS POLICY DOCUMENTS

<https://schoolsfootball.org/child-welfare/child-welfare-policy-downloads/>

Area of Concern	Risk to Young People	Risk before mitigation	Solution/mitigation	Risk after mitigation	Review post-activity
Consent .	<p>Parent/guardian may not be aware of the event.</p> <p>Child may not be fit to participate</p> <p>Unaware of medical information</p> <p>No parent information in case of emergency</p>	Medium	<p>Full documentation sent to parents prior to the tournament.</p> <p>A consent form with details of health needs to keep their child safe, two emergency contact details, a declaration that their child is fit to participate and meets any health requirements of the host country plus confirmation that travel insurance is in place is required before travelling or they do not participate.</p>	Low	
Staffing ratios	<p>Insufficient staff ratio to children poses a risk where children will be unsupervised during activities.</p> <p>Male/female staff may be needed in case of an incident in the changing rooms</p> <p>Children are exposed to staff who represent a risk to their safety and welfare</p> <p>Staff may be required to accompany a child for a medical emergency</p>	Medium	<p>Sufficient staff to allow remote supervision within the stadium complex. Players must be in groups of no less than three when under remote supervision.</p> <p>All staff are male as all players are male.</p> <p>Only ESFA/FA accepted staff allowed within accommodation and near/in changing facilities.</p> <p>Sufficient staff available for a member to accompany a player for medical treatment if a parent not present. All participants to hold an EHIC/GHIC card. Players to have own travel insurance.</p>	Low	

Staff DBS checks	Unsuitable people could be involved and have contact with players, placing children (players and/or young officials) at risk of harm	Medium	<p>Only staff with current FA DBS have contact with players, with the exception of a players parents if present or an approved helper on a one off event.</p> <p>Players reminded of the need to keep safe and report any incidents promptly.</p> <p>.</p>	Low	
Staff safeguarding education	<p>Staff may not be able to identify safeguarding risks to children thereby exposing them to harm</p> <p>Staff may not know how to react to safeguarding incidents meaning that timely intervention may not be forthcoming</p> <p>Staff may in ignorance behave inappropriately themselves, putting children at risk</p> <p>The opportunity to contest a national final may be withdrawn at the last minute, causing distress to participants</p>	Medium	<p>All staff have a current FA DBS. All staff have annual safeguarding training if employed in education.</p> <p>AOTTS/ retired teachers have FA safeguarding certificates updated every two years.</p> <p>An approved one off helper to always be with a staff member with a FA DBS.</p> <p>Not applicable</p>	Low	
Accommodation	Security Fire	Medium	<p>Accommodation belongs to a company or college with recognised safety procedures.</p> <p>Pupils to be made aware of security issues and fire procedures.</p> <p>Staff rooms to be located on the same floor as pupil rooms whenever possible.</p> <p>Pupils not to leave the premises without an accompanying adult.</p>	Low	

Suitability of changing facilities	<p>Changing rooms may not be private</p> <p>Unauthorised access may occur</p> <p>Separate changing rooms (or alternative measures) will be needed for different gender officials.</p>	Medium	<p>Staff remain outside while players change if a private room. Staff to use discretion on the day, to prevent inappropriate use of phones.</p> <p>Staff present if in communal changing area such as a sports hall</p> <p>Not applicable.</p>	Low	
Relevant insurance is in place	<p>Incidents and accidents may result in legal action</p> <p>Incidents and accidents may result in costs being incurred for redress</p>	Medium	<p>ESFA insurance in place for participation.</p> <p>Parents confirm they have relevant travel /medical and accident insurance in place,</p> <p>KSFA TO HAVE PUBLIC LIABILITY ACCIDENT INSURANCE?</p>	Low	
<p>Drop off and pick up arrangements</p> <p>Walking in local Area</p>	<p>Children could arrive or leave on their own without knowledge of staff</p> <p>Children could be exposed to unauthorised personnel</p> <p>Children could access areas outside of the permitted (and controlled) areas for the event</p> <p>Children could be harmed by traffic</p>	Medium	<p>Drop off and pick up arrangements made clear in documentation issued prior to event.</p> <p>Telephone contact if necessary.</p> <p>Players told not to stray or talk with strangers,</p> <p>Strict instructions not to leave the stadium area except under supervision.</p> <p>Players given clear walking guidelines when outside of the stadium such as moving to meal areas as a supervised group.</p>	Low	

Playing area (Goal posts, surface, pitch markings, RESPECT barriers)	<p>Risk of debris (eg glass, animal excrement) on the pitch causing harm to players and/or officials</p> <p>Uneven ground causes injury</p> <p>Unsafe goalposts cause harm by collapsing or injuring players and/or officials (splinters, metal cup hooks, unsafe next fixings)</p> <p>The boundaries between players and spectators are not clearly defined, allowing unauthorised access to the pitch/players</p>	Low	<p>The playing area checked by the tournament organisers in advance.</p> <p>Any safety issues that occur during the tournament to be reported to the organisers immediately.</p> <p>The tournament organisers advised of any issues.</p>	Low	
Format of event/Programme of matches	<p>Children may not be aware of event details and timing, could miss their game.</p> <p>The game may not be played in accordance with FA regulations (SCORY) for the age group, exposing players to unsuitable playing conditions (pitch size too large, goalposts too large, match ball too big/hard)</p> <p>In multi-fixture events, sufficient rest time may not be provided</p>	Low	<p>Parents/players made aware of the time and place to meet. Players made aware if under remote supervision during the tournament.</p> <p>Fixtures played under 8-a-side regulations approved by French FA.</p> <p>Sufficient rest time provided between fixtures</p>	Low	.
Kit and equipment	Inclement weather could cause children to become cold/ wet especially during match if not playing	Low	<p>In documentation prior to the event players advised to bring adequate clothing for the expected weather including a waterproof.</p> <p>Correct / adequate clothing / equipment used while playing and acting as sub.</p>	Low	

	<p>Inappropriate kit (sharp studs, failure to wear shin pads) results in injury</p> <p>Jewellery causes injury</p> <p>Players become dehydrated</p>		<p>Footwear appropriate to the playing surface.</p> <p>Jewellery removed.</p> <p>Plenty of access to water on site.</p> <p>Players have own water bottle.</p>		
Hospitality, photographers and public toilet facilities	<p>Spectators and general public could have access to players.</p> <p>Children could wander off into public areas.</p> <p>Children may not have access to sufficient food and drink.</p> <p>Photographs of children could be shared inappropriately. Some children may not be filmed or photographed for legal reasons</p>	Medium	<p>Players reminded that when under remote supervision they must remain in a group of at least three.</p> <p>No straying from the group or talking to strangers.</p> <p>Meals provided by the organisers. Any dietary needs made known in advance.</p> <p>Access to water available on site.</p> <p>Permission to photograph/film players obtained in advance.</p>	Low	
First Aid	<p>An incident requiring medical attention could occur and need treatment</p> <p>Unqualified staff, or a lack of first aiders, could result in incorrect or inadequate diagnosis, posing further risks of harm</p>	High	<p>All players to have a current EHIC or GHIC plus own travel insurance for medical treatment.</p> <p>The tournament organisers have first aiders on site who can summon an ambulance or more qualified staff to assist.</p>	Medium	

Medical	<p>Child could have an unknown pre-existing medical condition affecting their health and ability to take part</p> <p>Known medical needs.</p> <p>Medical treatment could be inappropriately administered, causing greater harm</p> <p>In pandemic conditions, children may have clinical vulnerabilities which need accommodating</p>	Medium	<p>Medical assistance /ambulance summoned</p> <p>Parents if present give out any medication.</p> <p>Written permission given to staff to issue medication if parent not present with clear instructions</p> <p>Players allowed to self-medicate with inhalers.</p> <p>Parents provide clear information to keep the player safe.</p>	Low	
Match Officials -Under 18s in regulated activity	<p>Officials may be U18 and are therefore children. Same safeguarding needs to be considered as above with players.</p> <p>U18 match officials could be involved in peer on peer abuse with other children</p> <p>Match officials could be abused by spectators.</p>	Low	<p>Players and parents reminded of their respect responsibilities</p>	Low	
Incidents and disciplinary reporting	<p>Children could be hurt during event, either before or during the matches.</p> <p>FA suspensions may not be imposed</p>	Medium	<p>Any injury or similar reported to ESFA.</p>	Low	